

No.9-4/2019-IWST/Bldg. Section/Misc./2774
INSTITUTE OF WOOD SCIENCE AND TECHNOLOGY
(Indian Council of Forestry Research and Education)
(An Autonomous Body of the Ministry of Environment and Forests, Govt. of India)
P.O. Malleswaram, Bangalore-560003, INDIA.

Dated: 3rd December, 2019.


OFFICE ORDER No. 262

In modification to the earlier orders dated 29/03/2016, the following revised rates would be applicable for renting out halls available at IWST, Bangalore. The revision was done from the point of view of revenue generation, maintenance of the halls and public interest.

Type of Hall	Security Deposit (in Rs.) Refundable	ICFRE employee/ Govt. Organisations (in Rs.)		Private/NGO (in Rs.)	
		Rent	Maintenance charge	Rent	Maintenance charge
Community Hall	10,000/-	10,000/-	5,000/-	20,000/-	5,000/-
Conference Hall	10,000/-	10,000/-	5,000/-	20,000/-	5,000/-
Extension Hall	10,000/-	10,000/-	5,000/-	20,000/-	5,000/-
Lecture Hall	10,000/-	10,000/-	5,000/-	20,000/-	5,000/-

The proposed maintenance charges for renting out the above mentioned halls would be deposited in the service account of the Guest House and the In-Charge, Guest House would be responsible for all the maintenance works required for the upkeep of the halls.

The security deposit (refundable) collected would be against any damages to fixtures and furnitures and maintenance of hygiene in and around the hall. It shall be the duty of the concerned to return back the hall in a cleaned condition. Any violation would lead too forfeiture of the security deposit.


3/12/2019
Director
IWST, Bangalore.